



Il Ministro dell'Università e della Ricerca

Briefing note on the Processing of Personal Data

(Articles 13 and 14 of EU Regulation 679/2016)

Organisation in charge of data processing.

The organisation in charge of data processing is the Ministry for Universities and Research (MUR) - Directorate General for University Education, Inclusion and the Right to Study - with headquarters in Rome, Via Michele Carcani n. 61, which can be contacted to exercise the rights of the interested parties (dgsinfs.ufficio5@miur.it).

Data Protection Officer.

The Data Protection Officers are CINECA and the Universities where the tests are held, appointed by the organisation in charge of data processing.

The CINECA staff units designated by the Director of the Consortium and the staff units of the universities designated by them, are responsible for data processing, pursuant to comma 1, art. 2 *quaterdecies* of Legislative Decree n. 101 of 10th August, 2018.

Purpose and legal basis for processing

The processing of the personal data requested is needed to select international students for admission to courses and for their stay within the Italian Higher Education system and related sectors.

Personal data is processed only for purposes strictly connected to the execution of the institutional functions of MUR.

Pursuant to art. 13 par. 3 and art. 14, par. 4 of EU Regulation 679/2016, if the data protection officer intends to further process personal data for purposes other than those for which it was collected, before this further processing it will provide the interested party with information and any subsequent relevant information regarding such different purposes.

Nature of supply of data

The nature of the supply of personal data is considered to be mandatory. Any refusal makes it impossible for international students to access the University platform, subsequent academic assessment procedures, visa application procedures and residence permit request procedures in Italy.

This information will be used exclusively for the execution of all activities related to the admission of international students to Italian higher education courses.

Methodology and recipients of processing



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The processing of personal data, also provided as part of the online registration procedures on the University platform, is carried out on the basis of computerised procedures and on behalf of the Ministry for Universities and Research (MUR) - General Directorate for University Education, Inclusion and the Right to Study - by the CINECA Inter-university Consortium, in the person of the Director and by units designated by said Director within the staff of said Consortium.

For the aspects of respective jurisdiction, the data will be processed by the Conference of Rectors of Italian Universities (CRUI) and by the individual Italian higher education institutions, by Ministry of Foreign Affairs and International Cooperation (MAECI) and by the system of Italian diplomatic missions in charge of issuing visas, as well as by the Ministry of Internal Affairs and respective Italian Police Headquarters, for their specific purposes and in all cases for issues related to the issue of residence permits. Each activity indicated will in all cases be aimed at pursuing the public interest purposes provided for by art. 6 par. 1, letter e) of EU Regulation 679/2016 (known as GDPR) and art. 2-ter of Legislative Decree 196/2003.

Transfer of personal data to foreign countries or international organisations

The processing in question does not foresee transfer of personal data to foreign countries or international organisations.

Length of time the personal data will be held

In compliance with legal principles, purpose limitation and data minimisation, pursuant to art. 5 EU Regulation 679/2016 (known as GDPR) the data will be kept for a period of time not exceeding that necessary for the execution of the purposes for which it is collected and processed, including the selection of international students for admission and stay within the Italian Higher Education system and related sectors and in any case in accordance with the provisions of legal obligations. The processing will respect the security procedures related to the issuance of visas for Italy and residence permits in Italy.

In all cases, the Administration will guarantee the adoption of the technical and organisational measures necessary to comply with the principle of data minimisation pursuant to art. 89, paragraph 1 of EU Regulation 679/2016 (known as GDPR).

The rights of the interested parties

The interested party has the right to ask the organisation in charge of data processing to:

- access his/her own personal data governed by art. 15 of EU Regulation 679/2016;



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- correct or cancel the data or limit the processing provided for respectively by the articles 16, 17 and 18 of EU Regulation 679/2016;
- allow data portability (law applicable only to electronic data) governed by art. 20 of EU Regulation 679/2016;
- allow for opposition to the processing of personal data pursuant to art. 21 of EU Regulation 679/2016.

Right to lodge a complaint

In the event that they believe that the processing of personal data referred to them is carried out in violation of the provisions of EU Regulation 679/2016, the interested parties have the right to lodge a complaint with the Ombudsman, as governed by art. 77 of EU Regulation 679/2016 itself, or to refer to appropriate judicial offices pursuant to art. 79 of EU Regulation 679/2016.

Automated decision-making procedures

The data provided by candidates will not undergo automated decision-making procedures.